



IMPARD Newsletter

April –December, 2019

Volume XXXI

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NEWS IN BRIEF

- Under Comprehensive Modified Modules on Induction Training (COMMIT), the Institute has embarked on organizing online training to have a larger outreach and also to make training available to the clientele any time anywhere. Under this training, the Institute has so far organized 116 training courses wherein 3,337 officials have been registered. However, only 2,373 officials have completed their training by the end of December, 2019.
- The Institute conducted a one day training course for the district level officers from all the districts of Kashmir valley as a follow up to the preparations of the Back to Village Programme in the Directorate of Rural Development, Kashmir on 16th June, 2019.
- New Training Policy for the Probationers of J&K Administrative Services was notified by J&K General Administration Department vide Government Order No. 916-GAD of 2019 dated 09-08-2019, which is based on the pattern of the policy being implemented by LBSNAA, a Premier Training Institute for the Members of Civil Services.
- In light of the New Training Policy, the Institute conducted one and a half month duration Joint Foundation Training Programme from 3rd October to 19th November, 2019 for the new entrants of J&K Administrative Service (KAS), J&K Police Services and J&K Accountancy Services batch 2016 session 2019. The programme was inaugurated by Shri Sanjeev Verma, Divisional Commissioner, Jammu at the Regional Centre of the Institute.
- A two days Regional Conference on 'Replication of Good Governance Practices' in the Union Territories of Jammu & Kashmir and Ladakh was Organized by DoPT, GoI in collaboration with the UT Government from November 15-16, 2019.
- Four Secretariat Assistants Training Programmes, two each for both Senior and Junior Assistants were conducted at IMPA Srinagar/ Jammu.
- The Institute observed 24th of December, as National Consumer Day wherein the KAS Probationers participated in different activities including skits, awareness generation etc.

Training Activities

‘Intellectual Growth should Commence at Birth and Cease only at Death’.....Albert Einstein

Training is understood to enhance all-round capability of the workforce in a specific environment operating within the ambience of a socio-economic system. The basic postulates of any training intervention are to convert working human beings into human resource, translate a man into man-power by adding necessary skills, attitudes and knowledge and facilitate organizations to grow and prosper by way of placing the right man at the right job. Society cannot realize its overall development objectives unless the vast array of personnel of all kinds and categories employed at different levels of hierarchy are equipped, skilled and motivated. Training, as such, is considered to be an enabler in the overall development of Society. From April – December 2019, 154 training programmes have been organized by the Institute in which more than 3,771 Officers/ Officials /Elected Members/ Members of Civil Society Organizations were trained. Some of the programmes are briefly portrayed as follows:

e- Tendering

A four days training course on ‘e-Tendering’ was organized by the Centre for Infrastructure Development & Urban Affairs

from May 06-09, 2019 at the Institutes’ Regional Centre, Jammu under the course coordinatorship of Dr. Neena Bhalla, Associate Professor. The training course was aimed at familiarizing the trainees with the concept and implementation of e- Tendering in Government and to discuss e- Tendering process with special reference to e- Market place. The training course was attended by the officers from various development departments including School Education, Public Works and Power Development etc.



Urban Infrastructure Projects and their Management

Project Management Principles are often applied by local and provincial government departments to conceptualize, plan, initiate and implement projects to ensure effective deployment, monitoring and control of all relevant resources including financial contracting, gearing, programming and coordination of projects. The primary challenge

of project management is to achieve all the project goals within the given constraints. Keeping in view the fact, the Centre for Infrastructure Development and Urban Affairs organized two training courses on the subject, one at the Regional Centre, Jammu from May 13-15, 2019 under the coordinatorship of Ms. Maju Kapoor, Assistant Professor and another from July 8-11, 2019 at Main Campus, Srinagar under the coordinatorship of Dr. Humera Yaqoob, Assistant Professor, for all the stakeholders associated with urban development for the subsequent effective and efficient management of the projects and goal orientation.

District Training of Officer Trainees of Indian Administrative Service (IAS) Batch, 2018-2020 (Phase –I):

During the financial year 2019-20, a Four Weeks' Training Programme for IAS Probationer (only one probationer was allotted the J&K UT Cadre during the financial year) batch 2018 was organized by the Institute from May 20 to June 27, 2019 at its Main Campus, Srinagar under the coordinatorship of Dr. Khursheed-ul-Islam, Associate Professor. The main aim of the training was to acquaint the Officer Trainee with all the required knowledge in local laws, issues and rules on the basis of the prescribed syllabus. For this purpose well known and experienced officers of the State Government, Journalists, Academicians etc.

were roped in to conduct different sessions including Political Accountability, Regular Elections to legitimize the exercise of political power, Rule of Law, Participation by various social, economic, cultural and professional groups in the process of Governance, Bureaucratic Accountability, Efficient and Effective Administrative System etc. During the training period, the Officer Trainee interacted with the senior most officers of the Union Territory and also visited different districts of UT for about ten days.



Officer Trainee with the Chief Secretary Sh. B.V.R.Subramaniam

Domestic violence against Women

Domestic Violence is one of the most common forms of gender-based violence that has become a serious concern for the whole society and is often considered by enduring patterns of abusive behaviour and control. It is a problem that cuts across age, education, social class and also all religions in the country. An important step to address the issue is the legislation on Protection of Women from Domestic Violence that aims at providing

speedy remedies through protection and relief orders, and mobilising a multiagency support mechanism. With the purpose of enhancing a gender-sensitive understanding of the legislation and to promote effective implementation of its various provisions for protection of women's rights, a three days training course sponsored by the Department of Personnel and Trainings, Government of India on 'Domestic Violence against Women' was held at IMPARD, Jammu from June 12-14, 2019 under the coordinatorship of Dr. Sunita Zalpuri, Head, Centre for Good Governance and Administrative Reforms. The training course was attended by the officers from different development departments including Education, Police etc.



Flood Risk Mitigation and Development

Natural disaster is a high impact phenomenon having potential to wipe out years of development within no time. Jammu and Kashmir has been witnessing both natural and

human induced disasters from times immemorial, as a result of which huge investments made over centuries have been washed away within seconds. Apart from earthquakes, fires and famines, J&K has a long history of devastation due to floods – the unprecedented floods of 2014 had many lessons to teach. In order to analyse the problem of floods and workout mitigation strategies in our context, the Centre for Disaster Management and Environmental Studies organized a three days training course on 'Flood Risk Mitigation and Development' from July 01- 03, 2019 under the coordinatorship of Dr. G. M. Dar, Associate Professor. The training course aimed



at sensitizing the trainees about the changing approaches to Flood Risk Mitigation, concept of DRR and development and to make an analysis of various Flood Risk Mitigation Options in the context of development. The training course was attended by 20 officers mostly engineers from different departments.

Good Governance and Leadership Qualities

The concept of Good Governance as ensuring goodness in Governance and raising its level has always been the considered goal and persistent demand of the society. In the recent past the government has taken a number of initiatives to ensure good governance to the



Training Course on 'Good Governance and Leadership Qualities' conducted w.e.f July 01-04, 2019

citizens. However, there is a requirement of good leadership at different levels of the Governance structure without which implementation of new initiatives is almost impossible. Therefore, in order to address the issue, the Institute organized a four days training course on 'Good Governance & Leadership Qualities' under the coordinatorship of Dr. S. K. Islam, Associate Professor w.e.f July 01-04, 2019 at its Main Campus Srinagar for the District level officers to discuss some important government initiatives, their ramifications and the issues Concerned.

Solid and Liquid Waste Management in Rural Areas

In India especially in rural areas, waste is a severe threat to the public health concern and cleanliness. Despite the waste generated (in rural areas) being predominantly organic and biodegradable, inappropriate disposal can lead to serious problems including the growth of water borne diseases such as diarrhoea, malaria, dengue, cholera and typhoid. Therefore, in order to equip the officers about proper planning and implementation of solid and liquid waste management and sensitize them about the innovations in rural sanitation, a three days training course on 'Solid and Liquid Waste Management in Rural Areas' was conducted at IMPARD, Jammu by the Centre for Rural Development and Panchayati Raj from July 17-19, 2019 under the coordinatorship of Dr. Ruchi Gupta, Assistant Professor.



Training Course on 'Solid and Liquid Waste Management in Rural Areas' conducted w.e.f July 17-19, 2019

The training course was attended by 23 officers/ officials including District Panchayat

Officers, Block Development Officers, Panchayat Inspectors and Elected Representatives of Panchayats. During the training course, a field visit was organized wherein the trainees were taken to Nagrota and cattle pond at Dogra hall and exposed to some good practices like making of incense sticks from flower waste collected from the temples and vermin compost from cow dung etc. in the field of Solid Waste Management.

Affirmative Action Programmes for the Development of SCs, STs and OBCs in J&K: Planning and Management

Jammu and Kashmir has a sizeable population under Schedule Tribe, Schedule Caste and Other Backward classes' categories who are subjected to many hardships due to historical and socio- economic disadvantages. Despite the growth of economy and the increased interventions, the welfare schemes have not pre-located into the vulnerable strata. Therefore, in order to have effective and efficient implementation of the schemes, there is a requirement of sensitization amongst the concerned departmental functionaries with regard to the operational mechanism of the schemes and various related issues. Keeping in view the importance, a three days training course on 'Affirmative Action Programmes for the Development of SCs, STs and OBCs in J&K: Planning and Management' was organized by the Centre for Social Justice at

IMPARD, Srinagar, from July 23 – 25, 2019 under the coordinatorship of Dr. Bilal A. Bhat, Assistant Professor.



Training Course on 'Affirmative Action Programme for the Development of SCs, STs & OBCs in J&K: Planning and Management' conducted w.e.f July 23-25, 2019

Orientation Training for Departmental Vigilance Officers

A three day's orientation training course for Departmental Vigilance Officers was organized by the Centre for Good Governance and Administrative Reforms at Srinagar Campus from July 25- 27, 2019 under the coordinatorship of Dr. Ruaquaya Amin, Associate Professor. The training course aimed at sensitizing the officers about the planning and enforcement of regular inspections, surprise visits for detecting failures in quality or speed of work which would be indicative of the existence of corruption or malpractices and also to acquaint them with the skills relevant in

performing their roles and responsibilities effectively and efficiently.



Orientation Training Course for Departmental Vigilance Officers conducted w.e.f July 25-27, 2019

Joint Foundation Course

The journey of Joint Foundation course for the new recruits of Junior Scale J&K Administrative Service, J&K Police (Gazetted) Service and J&K Accounts Service (Gazetted) batch 2016 and session 2019 began with 267 Officer Trainees. The training course spanned over a period of 06 weeks starting from 3rd October, 2019 and concluded on 19th November, 2019. The training course was started with an objective to inculcate a shared understanding of government and build Camaraderie among various civil services for the smoother conduct of the affairs of the government and develop officer like qualities and attitude amongst the young officer trainees. The training course, a combination of academic inputs and co-curricular activities including UT Darshan, High Altitude Trek, Fete etc., was

inaugurated by Shri Sanjeev Verma, IAS, Divisional Commissioner, Jammu.



Inaugural Function of the Joint Foundation Course, 2019

UT Darshan of KAS Probationers

One of the important features of the training course for KAS probationers was UT Darshan, which was conducted from 29th October – 02nd November, 2019 and spanned across five districts viz Samba, Udhampur, Reasi, Rajouri and Poonch. UT Darshan was conceived with the premise to develop amongst the probationers an intimate understanding of the UT in its entirety; an empathy, understanding and appreciation towards the multi-hued issues of people living in the various parts of the UT; identify the resources that can be mobilized for the socio-economic betterment of the masses and appreciate the eclectic socio-linguistic cultural diversity of the UT. During their visit, the probationers interacted with the Deputy Commissioners of

the respective Districts, various categories of offices/ officials and the general masses as well.



Trainees in the Meeting Hall of District Doda

KAS Professional Course (Phase-1)

This course commenced immediately upon the completion of Joint Foundation Course and UT Darshan w.e.f 18th November, 2020. The course seeks to acquire a pan J&K Perspective of emerging socio-economic and politico-legal trends, an understanding of the emerging role of the KAS and its shared administrative responsibilities with other services; strengthen the understanding of the environment and acquire knowledge and skills needed to discharge administrative responsibilities in various areas; demonstrate proficiency in the regional languages of the State i.e. Urdu, Hindi, Kashmiri and Dogri to better appreciate its administrative and cultural ethos; demonstrate effective written/ oral communication skills both in interpersonal and organizational context; and to exhibit right

values and attitudes. The course is of ten month's duration comprising of various activities including classroom instructions for 32 weeks, End-of-Course Examination and study tour for eight weeks. Besides using a combination of participatory-interactional learning as a part of the training methodology, Session Write-ups, Debates and Discussions, Seminars and Workshops, Project Work, Village Study, Counseling, Book Reviews, Annual Day Celebrations also form an important part of the training course.



Session in Progress

INSTITUTE IN NEWS

Vigilance officers deputed for three day training

Jammu, July 23: Jammu and Kashmir government has nominated Departmental Vigilance Officers (DVOs) for Orientation Training.

As per order, DVOs are deputed to attend the three-days Orientation Training Programme, which is scheduled to be held at Institute of Management Public Administration and Rural Development, Main Campus, MA Road, J&K, Srinagar from July 25 to July 27.

The officer included Ishtiyak Ahmad Wani, Rifat Aftab Qureshi, V.S. Sambyal, Yasir Arafat, Parshotam Sharma, Mir Sajjad, Munir Ahmad Bhat, Abid Ahmad Bhat, Sarfaraz Ahmad, Tariq Ahmad Sheikh, Parvez Rahim, Shurjeel Ali Naiku, Najwan Nazki, Mudassir Ahmad, Ali Mohammad Mir, Riyaz Ahmad Malik, Fayaz Ahmad Shah, Manzoor Ahmad Wani, Wali Mohammad Wani and Iftikhar Ahmad Khan.

IMPA hosts tour for KAS Probationers

Reasi, Nov 4: J&K Institute of Management, Public Administration, (IMPA) Monday hosted a tour for KAS Probationers of 2016 batch to district Reasi.

The group of 22 young officers visited prominent places as part of a series of educational tours of various districts.

The group, led by Coordinator Shadi Lal and group leader Raman Jandyal visited Salal Power Project and witnessed working of the mega power project. The officers also visited Siarh Baba and other prominent places of the district besides enjoying river rafting in river Chenab.

The group later interacted with Deputy Commissioner, Indu Kanwal Chib and sought career advice from her.

During the interaction, the DC advised the officers to work with honesty and punctuality. She also counselled them to adopt a citizen-centric approach while taking any decision once mandated.

IMPA hosts foundation course for 2016 KAS batch



Jammu, Jan 7: Institute of Management and Public Administration (IMPA) Jammu Tuesday hosted a foundation and motivational course for KAS officers of 2016 batch here.

Chief Executive Officer (CEO), Mission Youth and Additional Secretary Finance Department, Syed Abid Rashid Shah was chief guest at the programme.

In his address, Shah highlighted the essence of Administrative service and asked the young officers to put in their best efforts to understand the intricacies involved in the task. He reminded the officers that

their main job is to serve the people.

"It is not about enjoying power. It is only about serving people. It takes 3-5 years at least to understand constitutional setup and workflow for a new civil service entrant," he explained. He asked them to take their training period seriously as it would make them fit enough to work even in difficult conditions.

He also shared his experience with the officers and asked them to follow and focus on their role in good governance, how to interact with the people and challenges in the society.



Dr Jitendra inaugurates 3-day capacity building programme

Launches monitoring dashboard of Awaz-e-Awam portal

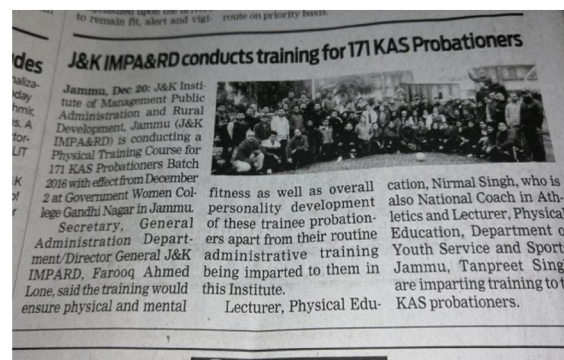
Jammu, Jan 3: A three-day Capacity Building Programme on General Fund Rules (GFR), E-procurement and Government e-Market Place (GeM) was inaugurated by the Union Minister of State for Development of North Eastern Region, PMO, Personnel, Public Grievances and Pensions, Atomic Energy & Space, Dr Jitendra Singh, here on Friday.

Advisor to Lieutenant Governor, K.K. Sharma, Chief Secretary, D.V. Subrahmanyan, Additional Secretary, Department of Administrative Reforms and Public Grievances (DARPG), V. Srikanth, Financial Commissioner, Arun Kumar Mohan, Secretary GAD, Dr. Farooq Lone, and Associate Professor, National Centre for Good Governance (NCGG), Pradeep Singh were also present at the launch event.



The Conference is being organized by DARPG, NCGG and National Institute of Financial Management (NIFM), Government of India, in collaboration with Department of Finance, J&K Government and J&K Institute of Management, Public Administration & Rural Development (IMPARD).

Later Dr Jitendra Singh launched 'monitoring dashboard of Lieutenant Governor's Grievance Cell (Awaz-e-Awam) portal after its integration with CPGRAMS of Ministry of Personnel, Public Grievances and Pensions, Government of India. The minister also released five year vision document DARPG-2024. GOWN



FACULTY DEVELOPMENT

- Dr. G. M. Dar, Associate Professor, Centre for Disaster Management and Environmental Sciences has been nominated as one of the members in the J&K Expert Appraisal Committee constituted vide Government of India Gazette Notification No. 2157 dated July, 05, 2019. The Committee assists the J&K Environment Impact Assessment Authority.
- Dr. Samia Jabeen, Assistant Professor, Centre for Infrastructural and Urban Affairs attended a five days training course on 'Asset Creation under MGNREGS and Socio- Ecological Concerns' w.e.f October 21 -25, 2019 at National Institute of Rural Development and Panchayati Raj (NIRD), Hyderabad.
- Dr. Bilal A. Bhat, Assistant Professor, Centre for Social Justice and Dr. Jyoti Sadhu, Research Officer attended a five days Training of Trainers (TOT) Workshop on 'Census of India 2021' at office of the Registrar General and Census Commissioner, Ministry of Home Affairs, Govt. of India, New Delhi w.e.f October 21-25, 2019. They also participated in five days course on 'Direct Trainer Skills (DTS)', at DoPT, Ministry of Personnel, Public Grievances and Pensions, GoI, New Delhi w.e.f October 28- November 01, 2019. Both the faculty members were certified as National Level Trainers for the said purpose.
- Dr. Jahan Ara Jabeen, Associate Professor conducted an awareness session on the occasion of National Consumer Day organized by the Department of Food, Civil Supplies and Consumer Affairs on 24th December, 2019.
- Dr. B. A. Kumar, Associate Professor participated in five days training course on 'Labour Budget and MGNREGS' w.e.f December 02-06, 2019 at the National Institute of Rural Development and Panchayati Raj (NIRD), Hyderabad.

Photo Gallery



Joint Inauguration of the three Training Courses conducted in the month of July, 2019 at Srinagar Campus



**Training Course on 'Swachh Bharat Abhiyan' conducted w.e.f
April 22-24, 2019**



Justice B. A. Kirmani Interacting with the KAS Probationers



December 24th, 2019 being observed as National Consumer Day



KAS: Career Prospects and Related Issues - Panel Discussion in Progress



Interaction of KAS Probationers with the Director Census Operations



Regional Conference on 'Replication of Good Governance Practices in the Union Territories of Jammu and Kashmir and Ladakh' organized w.e.f November 15-16, 2019

Training Programmes Conducted from April –December, 2019

S. No.	Name of the Training Programme	Schedule	Venue	No of Trainees Participated			Course Coordinator	Remarks
				M	F	Total		
1.	COMMIT	April 01-02, 2019	Jammu	15	08	23	Dr. Sunita Zalpuri	DoPT, GoI
2.	COMMIT	April 01-02, 2019	Srinagar	19	-	19	Dr.Samia Jabeen	DoPT, GoI
3.	COMMIT	April 03-05, 2019	Jammu	08	07	15	Dr. Sunita Zalpuri	DoPT, GoI
4.	COMMIT	April 03-05, 2019	Srinagar	19	-	19	Dr.Samia Jabeen	DoPT, GoI
5.	COMMIT	April 08-09, 2019	Jammu	07	13	20	Dr. Sunita Zalpuri	DoPT, GoI
6.	COMMIT (For Secretariat Participants)	April 08-09, 2019	Srinagar	19	02	21	Dr.Samia Jabeen	DoPT, GoI
7.	Preparation of School Safety Plans	April 08-10,2019	Srinagar	13	01	14	Dr.G.M.Dar	In House
8.	Accountability & Transparency in Government through RTI	April 08-10, 2019	Srinagar	26	12	38	Dr. Jahan Ara Jabeen	In House
9.	Responsive Administration	April 08-10, 2019	Srinagar	09	06	15	Dr. Ruquaya Amin	In House
10.	Swachh Bharat Abhiyan	April 08-10, 2019	Jammu	12	04	16	Ms. Manju Kapoor	In House
11.	Gender Responsive Governance	April 08-12, 2019	Jammu	07	11	18	Dr. Sunita Zalpuri	In House
12.	Two days Workshop of Protection Officers on the Implementation of J&K Women Violence Act, 2010	April 09-10, 2019	Jammu	14	14	28	Dr. Sunita Zalpuri	In House
13.	COMMIT (For Secretariat Participants)	April 10-11,2019	Srinagar	26	08	34	Dr.Samia Jabeen	DoPT, GoI
14.	COMMIT	April 12-15, 2019	Jammu	04	16	20	Dr. Sunita Zalpuri	DoPT, GoI
15.	Office Management and Office Procedure	April 15-17, 2019	Srinagar	13	02	15	Dr.S.K.Islam	In House
16.	Refresher Course for Gram Rozgar Sevaks	April 15-19, 2019	Srinagar	17	01	18	Dr.B.A.Kumar	In House
17.	Food Safety in J&K State	April 15-19, 2019	Srinagar	11	06	17	Dr.Humera Yaqoob	In House
18.	COMMIT	April 15-16, 2019	Srinagar	14	08	22	Dr.Samia Jabeen	DoPT, GoI
19.	COMMIT	April 17-18, 2019	Srinagar	14	07	21	Dr.Samia Jabeen	DoPT, GoI
20.	COMMIT	April 22-23, 2019	Jammu	12	09	21	Dr. Sunita Zalpuri	DoPT, GoI
21.	COMMIT	April 22-23, 2019	Srinagar	19	-	19	Dr Samia Jabeen	DoPT, GoI
22.	Role of National Service Scheme in Disaster Management	April 22-24, 2019	Srinagar	16	07	23	Dr G.M.Dar	In House
23.	Swachh Bharat Abhiyan	April 22-24, 2019	Jammu	16	08	24	Dr. Neena Bhalla	In House
24.	Natural Resource Management for Sustainable Rural Livelihoods	April 22-25, 2019	Jammu	22	Nil	22	Dr. Ruchi Gupta	In House
25.	Samagra Shiksha Abhiyan in J&K: Planning and Management	April 22-25, 2019	Srinagar	23	17	40	Dr.Bilal Ahmad	DoPT, GoI
26.	Women Entrepreneurship Development in Rural Areas	April 22-25, 2019	Srinagar	04	04	08	Dr. M. Ashraf Dar	In House
27.	COMMIT	April 24-25, 2019	Jammu	21	03	24	Dr. Sunita Zalpuri	DoPT, GoI
28.	COMMIT	April 24-25, 2019	Srinagar	17	01	18	Dr Samia Jabeen	DoPT, GoI
29.	COMMIT	April 29-30, 2019	Jammu	12	06	18	Dr. Sunita Zalpuri	DoPT, GoI
30.	COMMIT	April 29-30, 2019	Srinagar	09	03	12	Dr Samia Jabeen	DoPT, GoI
31.	COMMIT	May 01-02, 2019	Jammu	16	05	21	Dr. Sunita Zalpuri	DoPT, GoI

32.	COMMIT	May 01-02, 2019	Srinagar	11	01	12	Dr Samia Jabeen	DoPT, GoI
33.	Ethics & Values in Public Governance	May 01-03,2019	Srinagar	20	08	28	Dr. Jahan Ara Jabeen	DoPT, GoI
34.	COMMIT	May 03-06, 2019	Jammu	15	Nil	15	Dr. Sunita Zalpuri	DoPT, GoI
35.	COMMIT	May 06-07, 2019	Srinagar	08	-	08	Dr Samia Jabeen	DoPT, GoI
36.	Workshop on e-Tendering	May 06-09, 2019	Jammu	18	01	19	Dr. Neena Bhalla	In House
37.	Role of Panchayats in Sustainable Development	May 06-10, 2019	Srinagar	22	02	24	Dr. Shafia Wani	In House
38.	COMMIT	May 08-09, 2019	Srinagar	14	03	17	Dr Samia Jabeen	DoPT, GoI
39.	COMMIT	May 09-10, 2019	Jammu	15	05	20	Dr. Sunita Zalpuri	DoPT, GoI
40.	COMMIT	May 13-14, 2019	Jammu	23	-	23	Dr. Sunita Zalpuri	DoPT,GoI
41.	COMMIT	May 13-14, 2019	Srinagar	17	02	19	Dr. Samia Jabeen	DoPT, GoI
42.	Role of PRIs and ULB's in Community Based Disaster Management	May 13-15, 2019	Srinagar	28	02	30	Dr. G.M.Dar	In House
43.	Planning and Management of Urban Infrastructure Project in J&K	May 13-15, 2019	Jammu	11	04	15	Ms. Manju Kapoor	In House
44.	Natural Resource Management through MGNREGA	May 13-16, 2019	Srinagar	13	-	13	Dr. B.A.Kumar	DoPT, GoI
45.	Sustainable Urban Transport	May 13-16, 2019	Srinagar	23	01	24	Dr.Humera Yaqoob	In House
46.	E-Governance Project Life Cycle	May 13-17, 2019	Jammu	17	06	23	Dr. Sunita Zalpuri	In House
47.	COMMIT	May 15-16, 2019	Jammu	23	01	24	Dr. Sunita Zalpuri	DoPT, GoI
48.	COMMIT	May 15-16, 2019	Srinagar	14	01	15	Dr. Samia Jabeen	DoPT, GoI
49.	COMMIT	May 20-21, 2019	Jammu	19	02	21	Dr. Sunita Zalpuri	DoPT, GoI
50.	COMMIT	May 20-21, 2019	Srinagar	14	03	17	Dr. Samia Jabeen	DoPT, GoI
51.	Protections of Forests and Agricultural Landscape for Sustainable Food Security in J&K	May 20-23, 2019	Srinagar	29	02	31	Dr. Bilal A. Bhat	In House
52.	ICT Application for Management of Rural Development Programme	May 20-23, 2019	Srinagar	24	-	24	Dr. Shafia Wani	In House
53.	Management for Non-Managers	May 20-24, 2019	Srinagar	20	-	20	Dr. Requaya Amin	In House
54.	District Training of IAS Officer Trainees of 2018-20 (Batch)	May 20-June 27, 2019	Srinagar	01	-	01	Dr. S. K. Islam	Sponsored by General Administration Department
55.	Training/Project Work for Newly Recruited Employment Officers of the Department of Employment	May 20- June 30, 2019	Srinagar	12	01	13	Dr. Jahan Ara Jabeen	Sponsored by Department of Employment, Govt. of J&K.
56.	Regional Training Programme on Geo-Spatial Technologies for Planning and Management of PMGSY	May 21-25, 2018	Srinagar	33	-	33	Dr. B.A.Kumar Local Coordinator	Organized by NIRD in Collaboration with IMPA, Centre for RD&PR
57.	COMMIT	May 22-23, 2019	Jammu	26	06	32	Dr. Sunita Zalpuri	DoPT, GoI
58.	COMMIT	May 27-28, 2019	Jammu	20	03	23	Dr. Sunita Zalpuri	DoPT, GoI
59.	COMMIT	May 27-28, 2019	Srinagar	15	04	19	Dr. Samia Jabeen	DoPT, GoI
60.	Solid and Liquid Waste Management in Rural Areas	May 27-29, 2019	Jammu	20	03	23	Dr. Ruchi Gupta	In House
61.	Earthquake Risk Mitigation	May 27-29, 2019	Srinagar	19	-	19	Dr. G. M. Dar	In House
62.	Development and Maintenance of Local Heritage	May 27-29, 2019	Srinagar	08	03	11	Dr. Samia Jabeen	In House
63.	Promotion of Eco-Friendly Tourism: A Rural Development Perspective	May 27-29, 2019	Srinagar	28	04	32	Dr. M. Ashraf Dar	In House

64.	Orientation Course on Public Financial Management System	May 27-30,2019	Jammu	14	Nil	14	Dr. Neena Bhalla	In House
65.	Training/Project Work for Newly Recruited Employment Officers of the Department of Employment	May 28- July 4, 2019	Jammu	02	01	03	Dr. Jyoti Sadhu	In House
66.	COMMIT	May 29-30, 2019	Srinagar			21	Dr. Samia Jabeen	DoPT, GoI
67.	COMMIT	June 03-04, 2019	Jammu	13	03	16	Dr. Sunita Zalpuri	DoPT, GoI
68.	Financial Management for Police Department	June 11-13, 2019	Jammu	23	Nil	23	Dr. Neena Bhalla	In House
69.	Workshop on Children's Rights and Child Protection in J&K	June 11-14, 2019	Srinagar	12	05	17	Dr. Bilal A. Bhat	In House
70.	COMMIT	June 11-12, 2019	Jammu	18	04	22	Dr. Sunita Zalpuri	DoPT, GoI
71.	COMMIT	June 11-12, 2019	Srinagar	04	-	04	Dr. Samia Jabeen	DoPT, GoI
72.	Domestic Violence Against Women	June 12-14, 2019	Jammu	22	10	32	Dr. Sunita Zalpuri	DoPT, GoI
73.	COMMIT	June 13-14, 2019	Srinagar	14	01	15	Dr. Samia Jabeen	DoPT, GoI
74.	Induction Training Programme for Frontline Functionaries of Education Department, District Kargil	June 11-29, 2019	Kargil	35		35	Dr. Samia Jabeen	DoPT, GoI
75.	Gender and Gender Budgeting	June 11-13, 2019	Srinagar	22	02	24	Dr. Jahan Ara Jabeen	DoPT, GoI
76.	Urban Sanitation	June 11-14, 2019	Srinagar	10	04	14	Dr. Humeera Yaqoob	In House
77.	COMMIT	June 17-18, 2019	Srinagar	14	03	17	Er. S.N. Buchh	DoPT, GoI
78.	Geo Spatial Application in Rural Dev. Programme	June 17-19, 2019	Srinagar	10	02	12	Dr. B.A. Kumar	In House
79.	COMMIT	June 18-19, 2019	Jammu	17	02	19	Dr. Sunita Zalpuri	DoPT, GoI
80.	COMMIT	June 19-20, 2019	Srinagar	08	-	08	Er. S.N. Buchh	DoPT, GoI
81.	One day Awareness Programme on "Drug Abuse-Prevention for Police Functionaries"	June 20 th , 2019	Srinagar	29	01	30	Dr. Jahan Ara Jabeen	In House
82.	COMMIT	June 20-21, 2019	Jammu	17	03	20	Dr. Sunita Zalpuri	DoPT, GoI
83.	COMMIT	June 24-25, 2019	Jammu	19	01	20	Dr. Sunita Zalpuri	DoPT, GoI
84.	COMMIT	June 24-25, 2020	Srinagar	-	-	08	Dr. Samia Jabeen	DoPT, GoI
85.	Management of Projects for Sustainable Livelihood under NRLM June,24-17,2019	June 24-27, 2019	Srinagar	07	12	19	Dr. Shafia Wani	In House
86.	COMMIT	June 26-27, 2019	Jammu	19	01	20	Dr. Sunita Zalpuri	DoPT, GoI
87.	COMMIT	June 26-27, 2019	Srinagar	05	01	06	Er. S.N. Buchh	DoPT, GoI
88.	School Safety & Safety Audit sponsored by NIDM, Delhi	June 24-28, 2019	Srinagar	31	04	35	Dr. G. M. Dar	Sponsored by NIDM
89.	COMMIT	June 01-02 July, 2019	Jammu	19	02	21	Dr. Sunita Zalpuri	DoPT, GoI
90.	COMMIT	July 01-02, 2019	Srinagar	20	-	20	Dr. Samia Jabeen	DoPT, GoI
91.	Flood Risk Mitigation & Development	July 01-03, 2019	Srinagar	19	01	20	Dr. G. M. Dar	In House
92.	Community Participation & Social Audit	July 01-04, 2019	Srinagar	11	06	17	Dr. Jahan Ara Jabeen	In House
93.	Good Governance & Leadership Qualities	July 01-04, 2019	Srinagar	12	-	12	Dr. S. K. Islam	DoPT, GoI
94.	COMMIT	July 03-04, 2019	Jammu	20	Nil	20	Dr. Sunita Zalpuri	DoPT, GoI
95.	Office Procedures and Financial Management	July 01-04, 2019	Jammu	14	01	15	Ms. Manju Kapoor	DoPT, GoI
96.	COMMIT	July 03-04, 2019	Srinagar	20	-	20	Dr. Samia Jabeen	DoPT, GoI

97.	COMMIT	July 08-09, 2019	Jammu	20	Nil	20	Dr. Sunita Zalpuri	DoPT, GoI
98.	COMMIT	July 08-09, 2019	Srinagar	-	-	11	Dr. Samia Jabeen	DoPT, GoI
99.	Gender Budgeting	July 08-10, 2019	Jammu	27	Nil	27	Dr. Sunita Zalpuri	DoPT, GoI
100.	Urban Infrastructure Projects & their Management	July 8-11, 2019	Srinagar	19	03	22	Dr.Humeera Yaqoob	In House
101.	Office Management	July 9-12, 2019	Srinagar	13	01	14	Dr. Ruquaya Amin	In House
102.	COMMIT	July 10-11, 2019	Jammu	19	Nil	19	Dr. Sunita Zalpuri	DoPT, GoI
103.	COMMIT	July 10-11, 2019	Srinagar	-	-	10	Dr. Samia Jabeen	DoPT, GoI
104.	COMMIT	July 15-16, 2019	Jammu	20	-	20	Dr. Sunita Zalpuri	DoPT, GoI
105.	COMMIT	July 15-16, 2019	Srinagar	18	01	19	Dr. Samia Jabeen	DoPT, GoI
106.	Planning for Sustainable Livelihood	July 15-17, 2019	Srinagar	13	06	19	Dr. B.A.Kumar	In House
107.	Personality Development and Life Skills	July 15-19, 2019	Srinagar	25	01	26	Dr. S. K. Islam	In House
108.	City Disaster Management Plan	July 17-19, 2019	Jammu	18	Nil	18	Ms. Manju Kapoor	In House
109.	Solid and Liquid Waste Management in Rural Areas	July 17-19, 2019	Jammu	19	04	23	Dr. Ruchi Gupta	In House
110.	COMMIT	July 22-23, 2019	Srinagar	18	-	18	Dr. Samia Jabeen	DoPT, GoI
111.	Women Empowerment through Mahila Kisan Sashaktikaran Priyोजना (MKSP)	July 22-24, 2019	Srinagar	18	14	32	Mr.M.Ashraf Dar	DoPT, GoI
112.	Role of Urban Local Bodies in Community Based Disaster Management	July 22-26, 2019	Jammu	28	Nil	28	Dr. Neena Bhalla	In House
113.	Affirmative Action Programme for the Development of SC's ST's and OBC's in J&K Planning & Management	July 23-25, 2019	Srinagar	24	01	25	Dr. Bilal A. Bhat	DoPT, GoI
114.	COMMIT	July 24-25, 2019	Srinagar	18	-	18	Dr. Samia Jabeen	DoPT, GoI
115.	Orientation Training Course for DVo's	July 25-27, 2019	Srinagar	17	01	18	Dr. Ruquaya Amin	In House
116.	Orientation Programme for SDRF	July 29-31, 2019	Srinagar	30	-	30	Dr.G.M.Dar	In House
117.	Effective Solid Waste Management and Disposal	July 29-August 01, 2019	Srinagar	21	6	27	Dr.Humera Yaqoob	In House
118.	Crises management in Government	July 29-31, 2019	Srinagar	09	-	09	Dr.S.K.Islam	In House
119.	COMMIT	July 29-30, 2019	Srinagar	16	-	16	Dr.Samia Jabeen	DoPT, GoI
120.	Citizen Centric Administration and Governance	July 29-01 August, 2019	Jammu	10	04	14	Dr. Rachna Dutt	DoPT, GoI
121.	COMMIT	July 31-01 August, 2019	Srinagar	16	-	16	Dr.Samia Jabeen	DoPT, GoI
122.	Financial Management and Audit Sensitization for Education Department	August 19-22, 2019	Jammu	11	15	26	Ms. Manju Kapoor	In House
123.	Building Transparency and Accountability in Government	August 19-23, 2019	Jammu	19	02	21	Dr. Rachna Dutt DoPT	DoPT, GoI
124.	Solid and Liquid Waste Management	August 26-28, 2019	Jammu	16	06	22	Dr. Neena Bhalla	In House
125.	Role of PRIs in Community Based Disaster Management	August 27-29, 2019	Jammu	16	06	22	Dr. Ruchi Gupta	In House
126.	Digital Empowerment	September 02-05, 2019	Jammu	12	12	24	Dr. Sunita Zalpuri	In House
127.	GP Fund and Pension Rules	September 11-13, 2019	Jammu	28	04	32	Dr. Neena Bhalla	In House
128.	Role of Urban Local Bodies in Community Based Disaster Management	September 16-18, 2019	Jammu	25	06	31	Ms. Manju Kapor	In House
129.	Administrative Laws and Good Governance	September 23-27, 2019	Jammu	09	03	12	Dr. Sunita Zalpuri	In House

130.	Training of Trainers (TOT) for Imparting Training at Participants of NYKS	September 24-26, 2019	Jammu	24	07	31	Dr. Ruchi Gupta	SIRD
131.	KAS Probationers Batch 2016	October 04, 2019 onwards	Jammu	272		272	Prof. Reva Sharma, Director Trainings	In House
132.	Community Mobilization of Social Audit	November 04-06, 2019	Srinagar	13	-	13	Dr. Shafia Wani	In House
133.	2 day's Orientation programme in Central Registration Act 1908 for Registration and Sub-Registrars for Kashmir Division	November 04-05, 2019	Srinagar	40	-	40	Dr. M.A.Khan Dr. Jahan Ara Jabeen Dr. B.A.Kumar Dr. M.Ashraf Dar (Course Team)	In House
134.	Central Registration Act-1908 for Registrars & Sub Registrars of Jammu Division	November 04, 2019	Jammu	60		60	Dr. Ruchi Gupta	In House
135.	Replication of Good Governance Practices in Union Territory of Jammu and Kashmir and Ladakh	November 15-16, 2019	Jammu	290		290	Dr. Reva Sharma	DoPT, GoI
136.	Sanitation Practices & Behavioral Modifications	November 27-29, 2019	Srinagar	10	03	13	Dr. Samia Jabeen	DoPT, GoI
137.	Two days Conference on Jal Shakti and Disaster Management Practices	November 30-01 December, 2019	Jammu	350		350	Dr. Reva Sharma	DoPT, GoI
138.	Industrial Promotion through MSME Sector	Dec.02-06, 2019	Srinagar	18	01	19	Dr. S.K.Islam	In House
139.	Sustainable Urban Transport	Dec.03-06, 2019	Srinagar	23	0	23	Dr. Humera Yaqoob	In House
140.	Sexual Harassment of Woman at Work Places	Dec.03-06, 2019	Srinagar	12	18	30	Dr. Jahan Ara Jabeen	DoPT, GoI
141.	Participatory Rural Appraisal	Dec.03-06, 2019	Srinagar	14	03	17	Dr. M. Ashraf Dar	In House
142.	Best Practices in Social Welfare Administration	Dec.03-06, 2019	Srinagar	13	10	23	Dr. Bilal A Bhat	DoPT, GoI
143.	Food Safety in J&K State	Dec.09-11, 2019	Srinagar	26	04	30	Dr. Humera Yaqoob	DoPT, GoI
144.	Training of Master Trainers for Census-2021	Dec. 09-14, 2019	Jammu	13		13	Dr. Jyoti Sadhu	Sponsored by Registrar General, Census Commissioner of India, Ministry of Home Affairs, Govt. of India.
145.	Master Trainer for Census 2021 and updation of National Population Register	Dec. 09-14, 2019	Srinagar	17	-	17	Dr. Bilal A. Bhat (Nodal Officer)	Sponsored by Registrar General, Census Commissioner of India, Ministry of Home Affairs, Govt. of India.
146.	Workshop of "ODF Sustainability"	Dec. 11-13, 2019	Srinagar	12	-	12	Dr. Shafia Wani	In House
147.	Behavioral Change for Better Health	Dec. 16-18, 2019	Srinagar	19	-	19	Dr. Samia Jabeen	DoPT, GoI
148.	Geo-Spatial Applications in Rural Development Programme	Dec. 23-26, 2019	Srinagar	04	02	06	Dr. B.A.Kumar	In House
149.	National Skill Development Mission	Dec. 23-26, 2019	Srinagar	03	22	25	Dr. M. Ashraf Dar	DoPT, GoI
150.	Secretariat Assistant Training Course for Senior Assistants	Dec. 23-03 March, 2020	Srinagar	47	-	47	Ms. Nighat Amin	General Administration Department
151.	Secretariat Assistant Training Course for Junior Assistants	Dec. 23-03 March, 2020	Srinagar	47	-	47	Ms. Nighat Amin	General Administration Department
152.	Secretariat Assistant Training Course for Senior Assistants	Dec. 23-04 March, 2020	Jammu	21	-	21	Dr. Jyoti Sadhu	General Administration Department
153.	Secretariat Assistant Training Course for Junior Assistants	Dec. 23-04 March, 2020	Jammu	47	-	47	Dr. Jyoti Sadhu	General Administration Department
154.	Gram Panchayat Development Plan and Sustainable Development Goal	December 30, 2019-03 January, 2020	Jammu	26	02	28	Dr. Ruchi Gupta	DoPT, GoI